

Information & Telephone Directory



NARFE Headquarters
606 North Washington Street
Alexandria, VA 22314-1914
(703) 838-7760
FAX (703) 838-7785
<http://www.narfe.org>
E-mail: hq@narfe.org

SUBJECT	STAFF PERSON OR DEPT.	PHONE (if different from the main number)
Address, e-mail and name changes.....		1-800-456-8410
Alzheimer's, NARFE program.....	Office of the Vice President.....	
Annuity problems.....	Retirement Benefits.....	
Badges, chapter and federation.....	NARFE MART.....	1-800-294-0875
Banners, chapter.....	Kathy Thigpen/Fed/Chap Svcs.....	
Certificates, chapter anniversary, meritorius service.....	Kathy Thigpen/Fed/Chap Svcs.....	
Chapter locations, nearest.....		1-800-456-8410
Chapter changes/transfers / corrections.....		1-800-456-8410
Chapter/Federation Development.....	Chap/Fed Dev.....	
Chapters, charters, original / reissue.....	Kathy Thigpen/Fed/Chap Svcs.....	
Chapters, opening / closing / reactivating.....	Kathy Thigpen/Fed/Chap Svcs.....	
Chapter dues amount, changes.....	Kathy Thigpen/Fed/Chap Svcs.....	
Chapter Officer roster (F-7).....	Kathy Thigpen/Fed/Chap Svcs.....	
Civil Service Retirement, annuity problems.....	Retirement Benefits.....	
Civil Service Retirement system.....	Retirement Benefits.....	
COLAs.....	Legislation.....	
Constitution and bylaws for federations/chapters.....	Kathy Thigpen/Fed/Chap Svcs.....	
Death notices, membership transfer.....		1-800-456-8410
Directory Assistance.....	Receptionist.....	(703) 838-7760
Divorce, problems for annuities.....	Retirement Benefits.....	
Dues, chapter dues amount, inquiries.....		1-800-456-8410
Dues, chapter payments to / from headquarters.....		1-800-456-8410
Dues, payment status, inquiries.....		1-800-456-8410
Dues, withholding from annuity.....	Member Records.....	
EIN numbers.....	Cynthia Weldon/Budget & Finance.....	
Employees, headquarters.....	Linda Parsons/Human Resources.....	
FECA (Federal Employees Compensation Act).....	Retirement Benefits.....	
Federal Employees Retirement System (FERS).....	Retirement Benefits.....	
Federation Convention Reports.....	Kathy Thigpen/Fed/Chap Svcs.....	
Forms and supplies, inquiries.....	Willie Pullen/Mail Center.....	

Health benefits / Open Season	Retirement Benefits	
Health care / legislation	Dan Adcock/Legislation	
Health Fair displays.....	Recruitment/Retention	
Insurance, government health / FEHBP	Retirement Benefits	
Insurance, government life (FEGLI).....	Retirement Benefits	
Insurance, NARFE sponsored or NARFE Services	Juliet Harding/Marketing	
Insurance, military / TRICARE	Retirement Benefits	
Kits, preretirement seminar.....	Recruitment/Retention	
Labels - Chapter, Federation, FVP, Candidates	Derek Hayden/Mail Center	
Legislation status	Legislation.....	
Legislative Hotline, inquiries about	Chris Farrell/Legislation.....	
Life Membership card	Sandra Lawing/Member Records.....	
Life Membership, payment for	Cynthia Weldon/Budget & Finance.....	
Logo Plus Disks, questions about using/ordering	Communications.....	
Long-Term Care, federal program	Dan Adcock/Legislation.....	
LSA (logistic support area) listing	Kathy Thigpen/Fed/Chap Svcs.....	
LSA's, zip codes, policy / procedure	Kathy Thigpen/Fed/Chap Svcs	
Matching Funds Program	Chuck Timanus/Public Relations	
Media- newspaper, TV, radio - response to	Chuck Timanus/Public Relations	
Members, new, recruiting fees to chapters	Veronica Clemons/Budget & Finance	
Membership cards/renewal dates		1-800-456-8410
Membership dues (see dues).....		
Membership, eligibility for	Recruitment/Retention	
Membership, honorary.....	Member Records.....	1-800-456-8410
Membership, recruitment / retention of members	John Clements/Membership Development	
Membership rosters, reports, printouts	Member Records	
Membership transfers, death of spouse		1-800-456-8410
<i>NARFE</i> magazine, advertising & ad complaints	Margaret Carter/Communications	
<i>NARFE</i> magazine, bulk mailing / extra copies.....	Recruitment/Retention	
<i>NARFE</i> magazine, delivery problems	Member Records	1-800-456-8410
<i>NARFE</i> magazine, Et Cetera / Out & About	Margaret Carter/Communications	
<i>NARFE</i> magazine, photographs.....	Communications.....	
<i>NARFE</i> magazine, subscription	Member Records.....	
NARFE-PAC, inquiries status	Legislation	
NARFE-PAC, contributions processor.....	Gloria Washington/Budget & Finance.....	
NARFE Perks/Affinity Partners	Juliet Harding	
National Convention:.....		
• Delegate strength /credentials / pre and post convention publications	Office of the Sec.....	
• Registration, banquet	Cynthia Weldon/Budget & Finance.....	

• Resolutions, proxies, forms submittal deadline	Office of the Sec.....	
• Site selection	Juliet Harding/Marketing	
Officer roster, processing	Kathy Thigpen/Fed/Chap Svcs.....	
OPM, member problems with	Retirement Benefits	
Plaques & pins, chapter and federation NARFE-MART	Juliet Harding/Marketing.....	
Preretirement seminars and kits	Recruitment/Retention.....	1-800-627-3394
Prospective Membership lists	Recruitment/Retention.....	1-800-627-3394
Public relations, advice and counsel to Fed./Chapt.....	Chuck Timanus/Public Relations	
Quarterly News.....	Communications.....	
Rental Cars	Juliet Harding/Marketing	
Recruitment/New Members	Recruitment/Retention	
Retirement Statistics	Legislation	
Roster, federation and chapter officers	Kathy Thigpen/Fed/Chap Svcs	
Scholarship Program	Office of the Vice President.....	1-800-456-8410
Seminars, preretirement	Recruitment/Retention.....	
Service Officer Guide,	Retirement Benefits	
Social Security Legislation, GPO, WEP.....	Legislation	
Social Security, general questions about	Retirement Benefits	
State legislation / taxation.....	Legislation	1-800-627-3394
Table Top display, loan of	Recruitment/Retention	
Tax-exempt status for NARFE.....	Cynthia Weldon/Budget & Finance	
Ten Percent Fund reports	Veronica Clemons/Budget & Finance.....	
Thrift Savings Plan (TSP)	Retirement Benefits	
Travel Services/Hotels	Juliet Harding/Marketing	
Washington Letter.....	Chris Farrell/Legislation	
Zip codes, LSA	Kathy Thigpen/Fed/Chap Svcs.....	

FAXES	
703 838-7785	Office of the President Office of the Vice President Operations Human Relations Public Relations
703 838-7782	Legislation Retirement Benefits
703 838-7781	Communications Support Services
703 838-7783	Membership
703 838-7784	Budget & Finance

Other Names To Know

President	Margaret L. Baptiste
Vice President	Bill R. Austin
Secretary	Nathaniel L. Brown
Treasurer	Richard C. Ostergren
Director, Operations.....	Wil Speer
Director, Legislative.....	Judy Park
Director, Membership Development	John Clements
Director, Retirement Benefits Services	David Snell
Director, Communications	Margaret Carter
Director, Support Services	Tim Pembroke
Director, Public Relations.....	Chuck Timanus
Director, Budget & Finance	Rustom Vania
Director, Marketing/Meeting Planning	Juliet Harding
Director, Human Resources	Linda Parsons
Membership Systems Manager	Ken Doyle
Manager, Information Technology	Fred Hamidzada

E-mail Addresses

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Federation & Chapter Services	Membership	fedchapsrvcs@narfe.org
Health Benefits (fed)	Retirement Benefits	fehbnarfe.org
Legislation	Legislation	leg@narfe.org
Mail Order	Operations	mailorder@narfe.org
Member Records	Membership	memsrvcs@narfe.org
Chapter Development	Office of the Secretary	chpsdev@narfe.org
Information Technology	Operations	it@narfe.org
Operations	Operations	ops@narfe.org
Human Resources	Office of the President	humres@narfe.org
Marketing/Meeting Planning	Office of the President	mktgmeet@narfe.org
Public Relations	Public Relations	pubrel@narfe.org
Recruitment/Retention	Membership	rr@narfe.org
Retirement Benefits	Retirement Benefits	retbenefits@narfe.org
NARFE magazine	NARFE magazine	rl@narfe.org